

To: Members of Allotments Committee

I summon you to a meeting of the Allotments Committee on Monday 13th January 2025 at 7.30pm in The Rackliff Centre, when business detailed on this agenda will be transacted.



Claire Reed
Clerk to Rusthall Parish Council
10 December 2024

Quorum for Allotment Committee: 3 Members

AGENDA

1. Chair welcome attendees and opens meeting
2. Enquire whether anyone present intends to film, photograph and/or record the meeting
3. To receive and accept any apologies for absence
4. Declarations of Personal and Prejudicial Interests
5. Declarations of Lobbying
6. Minutes
 - 6.1. To approve and sign as a correct record the Minutes of Meetings of the Allotment Committee held on 30th September 2024

Members are reminded that the only issues relating to the Minutes that can be discussed are their accuracy.
 - 6.2. Matters outstanding from these minutes (not listed as separate agenda items).7.8.
7. Open session for questions from the public:

(Members of the public will raise their hand when they wish to speak).

This is an opportunity for members of the public to ask questions or raise issues of local interest. Thereafter they are welcome to stay and observe the rest of the Meeting (members of the public are not permitted to speak during the remainder of the meeting except by special invitation of the Chairman) Public Bodies (Admission to Meetings) Act 1960, s1. Please note, Council cannot lawfully decide on items of business not specified on the published agenda although the Chairman may decide to refer any issues raised for further discussion (LGA 1972 Sch. 12 10 (2)(b)).
8. To receive an update on vacant plots and the waiting list.

9. To receive an update from the Allotments Manager.
10. To consider a community shed on SWR ext
11. To consider the proposal for a toilet at the Wickham Gardens site and to make a recommendation to council.
12. Items for information.
 - 12.1 Date of the next Allotments Committee meeting, Monday 7th April 2025, 7.30pm in the Rackliff Centre.