

To: Members of Rusthall Parish Council

You are hereby summoned to a meeting of Rusthall Parish Council at the Rackliff Centre on Monday 8th June 2026 at 7.30pm, where the following business will be transacted.

Alison Stevens

Alison Stevens
Parish Clerk and Responsible Finance Officer

Date: 27th May 2026

AGENDA

1. Enquire whether anyone present intends to film, photograph and/or record the meeting.
2. To receive and accept any apologies for absence.
3. Declarations of Personal and Prejudicial Interests.
4. Declarations of Lobbying.
5. Minutes
 - 5.1 To approve and sign as a correct record the Minutes of the Annual Statutory Parish Council Meeting held on Monday 11th May 2026 - *Members are reminded that the only issues relating to the Minutes that can be discussed are their accuracy.*
 - 5.2 Matters outstanding from these minutes (not listed as separate agenda items).
6. Open session for questions from the public:
*(Members of the public will need to raise their hand if they wish to speak).
This is the opportunity for members of the public to ask questions or raise issues of local interest. Members of the public are not permitted to speak during the remainder of the meeting except by special invitation of the Chairman) Public Bodies (Admission to Meetings) Act 1960, s1. Please note, the Council cannot lawfully decide on items of business not specified on the agenda although the Chairman may decide to refer any issues raised for further discussion (LGA 1972 Sch. 12 10 (2)(b)).*
7. Session for County and Borough Councillors on matters concerning the Parish.
8. Finance update – (Cllr M O’Callaghan)
 - 8.1 Accounts for Payment; to authorise the payments as listed (list to follow).
 - 8.2 To accept the summary of the receipts and payments and bank reconciliations to date.
 - 8.3 Internal Audit Report; to approve a list of standing orders and direct debits in line with the recommendations made by the Internal Auditor.
 - 8.3 To consider a grant request from Home Start South West Kent for £1000.
9. Policies – to consider:
 - 9.1 Adopting an Investment Policy
 - 9.2 Adopting a Reserves Policy
 - 10.3 Reviewing the parish council’s policy for commenting planning applications

