

To: Members of Allotments Committee

I summon you to a meeting of the Allotments Committee on Monday 02 December 2024 at 7.30pm in The Rackliff Centre, when business detailed on this agenda will be transacted.



Claire Reed
Clerk to Rusthall Parish Council
25 November 2024

Quorum for Allotment Committee: 3 Members

AGENDA

1. Enquire whether anyone present intends to film, photograph and/or record the meeting
2. To receive and accept any apologies for absence
3. Declarations of Personal and Prejudicial Interests.
4. Declarations of Lobbying
5. Minutes
 - 5.1 To approve and sign as a correct record the Minutes of a Meeting of the Allotments Committee held on Monday 30th September 2024.

Members are reminded that the only issues relating to the Minutes that can be discussed are their accuracy.
 - 5.2 Matters outstanding from these minutes (not listed as separate agenda items)
 - 5.3 Matters outstanding from previous minutes
6. Open session for questions from the public:

(Members of the public will raise their hand when they wish to speak).

This is an opportunity for members of the public to ask questions or raise issues of local interest. Thereafter they are welcome to stay and observe the rest of the Meeting (members of the public are not permitted to speak during the remainder of the meeting except by special invitation of the Chairman) Public Bodies (Admission to Meetings) Act 1960, s1. Please note, Council cannot lawfully decide on items of business not specified on the published agenda although the Chairman may decide to refer any issues raised for further discussion (LGA 1972 Sch. 12 10 (2)(b)).
7. To receive an update on vacant plots and the waiting list.
8. To receive an update on defibrillators for the allotment sites.
9. To consider the proposal for a toilet at Wickham Gardens site.
10. To consider the proposal to apply to list the Allotment sites as Assets of Community Value.

11. To receive an update on quotes for work outstanding.
12. To confirm the date of the next meeting in 2025.