



To: Members of Rusthall Parish Council

Copy: County Councillor James McInroy, Borough Councillors Matthew Sankey and Jayne Sharratt.

I summon you to a meeting of Rusthall Parish Council on Monday 10 March 2025 at 7.30pm in The Rackliff Centre, when business detailed on this agenda will be transacted.

Claire Reed
Clerk to Rusthall Parish Council
03 March 2025

Quorum for Council: 3 Members

AGENDA

1. Enquire whether anyone present intends to film, photograph and/or record the meeting
2. To receive and accept any apologies for absence
3. Declarations of Personal and Prejudicial Interests.
4. Declarations of Lobbying
5. Minutes
 - 5.1 To approve and sign as a correct record the Minutes of a Meeting of the Parish Council held on Monday 10 February 2025.

Members are reminded that the only issues relating to the Minutes that can be discussed are their accuracy.
 - 5.2 Matters outstanding from these minutes (not listed as separate agenda items)
 - 5.3 Matters outstanding from previous minutes
6. Open session for questions from the public:

(Members of the public will raise their hand when they wish to speak).

This is an opportunity for members of the public to ask questions or raise issues of local interest. Thereafter they are welcome to stay and observe the rest of the Meeting (members of the public are not permitted to speak during the remainder of the meeting except by special invitation of the Chairman) Public Bodies (Admission to Meetings) Act 1960, s1. Please note, Council cannot lawfully decide on items of business not specified on the published agenda although the Chairman may decide to refer any issues raised for further discussion (LGA 1972 Sch. 12 10 (2)(b)).
7. Session for County and Borough Councillors on matters concerning the Parish.
8. Finance update - RFO
 - 8.1 To resolve to remove Liz Ellicott from the bank mandate and to change the contact

email address.

8.2 Accounts for Payment; to authorise the payments as listed (list to follow).

9. Resolutions

9.1 To resolve to approve the installation of a compostable toilet at Wickham Gardens Allotment site, paid for by the plot holders.

9.2 To resolve to approve expenditure of up to £1,200 for replacement pipework at Southwood Road Allotments.

9.3 To resolve to transfer from the Allotment Committee to the Allotment Manager delegated powers relating to the detailed operation and management of the allotments as per the draft scheme of delegation.

9.4 To consider the proposal to move the AED from Southwood Road Allotments to Southwood Road Recreation Ground to be accessible to both allotment sites and the general public.

9.5 To consider the need to replace the memorial tree at the junction of Rusthall Road/ Coach Road.

10. To receive an update on CCTV in the village.

11. Highways update - Cllrs David Funnell and Paul Gripper

a. To receive an update on Highways matters.

12. Chair's Report

13. Clerk's Report

- Update on Mary Caley Play Area
- Storage for the Commons Conservators at the Rackliff Centre
- Christmas Decorations
- Police liaison meeting
- Sport on your doorstep

14. Items for Information

15. Diary Dates

- 07 April 2025 - Allotment Committee Meeting
- 14 April 2025 - Full Council
- 14 April 2025 - Environment Committee Meeting
- 01 May 2025 - County Council Elections
- 12 May 2025 – Annual Parish Council Meeting
- 19 May 2025 - Parish Assembly (Annual Parish Meeting)