

To: Members of Rusthall Parish Council

You are hereby summoned to a meeting of Rusthall Parish Council at the Rackliff Centre on Monday 10th November 2025 at 7.30pm, where the following business will be transacted.

Alison Stevens

Alison Stevens
Parish Clerk and Responsible Finance Officer

Date: 30th October 2025

AGENDA

1. Enquire whether anyone present intends to film, photograph and/or record the meeting.
2. To receive and accept any apologies for absence.
3. Declarations of Personal and Prejudicial Interests.
4. Declarations of Lobbying.
5. Minutes
 - 5.1 To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Monday 13th October 2025 - *Members are reminded that the only issues relating to the Minutes that can be discussed are their accuracy.*
 - 5.2 Matters outstanding from these minutes (not listed as separate agenda items).
6. Open session for questions from the public:
(Members of the public will need to raise their hand if they wish to speak).
This is the opportunity for members of the public to ask questions or raise issues of local interest. Members of the public are not permitted to speak during the remainder of the meeting except by special invitation of the Chairman) Public Bodies (Admission to Meetings) Act 1960, s1. Please note, the Council cannot lawfully decide on items of business not specified on the agenda although the Chairman may decide to refer any issues raised for further discussion (LGA 1972 Sch. 12 10 (2)(b)).
7. Session for County and Borough Councillors on matters concerning the Parish.
8. Co-option of New Councillor (Officer Stevens).
9. Finance update – (Cllr M O’Callaghan)
 - 9.1 Accounts for Payment; to authorise the payments as listed (list to follow).
 - 9.2 To accept the summary of the receipts and payments and bank reconciliations to date.
 - 9.3 Precept 2026-2027 – to consider and agree the precept for 2026-2027
 - 9.4 To consider a grant request from the Lunch Club towards the costs of this year’s Christmas Lunch.
 - 9.5 To consider whether or not to make a donation to the Royal British Legion.
 - 9.6 To consider a grant request from Baby Umbrella.
 - 9.7 Councillor iPads – update.

10. Allotments – (Officer Stevens)
 - 10.1 Allotment Stats update.
 - 10.2 Tree Cutting Works – to consider the quotes and agree whether or not to take any further action.
11. Highways – (Cllr P Gripper) – to draft a response to the Safer Cycling Route Consultation.
12. Youth Club (Cllr M Coghlan) – update.
13. Defibrillator at the Red Lion (Cllr M Coghlan) - update.
14. Mary Caley Play Park – update.
15. Chair’s Report.
16. Clerk’s Report.
17. Items for Information.
18. Diary Dates
 - 8th December 2025 Full Council
 - 19th January 2026 Environment Committee